

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF CHOSEN
FREEHOLDERS HELD ON TUESDAY, MARCH 8, 2016 AT 7:00 P.M.
IN THE COUNTY ADMINISTRATION BUILDING
4 MOORE ROAD
CAPE MAY COURT HOUSE, NEW JERSEY**

The meeting convened with Director Thornton presiding and the following members answering roll call:

Freeholders Desiderio, Gabor, Hayes and Thornton (4)
Absent: Freeholder Morey (1)

STATEMENT OF DIRECTOR

“This is a notice read pursuant to the requirements of the “Open Public Meetings Act.” At least 48 hours advance notice of this meeting has been provided by posting of the same in writing on the bulletin boards in the County Administration Building, and the County Clerk’s Office and mailing a copy of the notice to the Cape May County Herald and the Atlantic City Press and filing the same with the County Clerk, all being done on Wednesday, January 6, 2016.”

MOMENT OF SILENCE

FLAG SALUTE

MINUTES – MOTION TO APPROVE MINUTES OF 02/23/16 REGULAR MEETING
FH Desiderio moved/ FH Hayes seconded

Freeholders	Ayes	Nays	Abstain	Absent	Motion	Second
Mr. Desiderio	X				X	
Ms. Gabor	X					
Ms. Hayes	X					X
Mr. Morey				X		
Mr. Thornton	X					

COMMUNICATIONS: No communications to report but Clerk of the Board, Elizabeth Bozzelli used this time to acknowledge Freeholder Hayes’ birthday.

REPORTS:

- 1) COUNTY ENGINEER: Dale Foster had no report.
- 2) COUNTY COUNSEL: Jim Arsenault had no report.
- 3) COUNTY TREASURER: Francine Springer reported the Public Hearing would take place tonight for an amendment to the approved 2016 Budget with final adoption on March 22, 2016. The amendment didn’t bring any new taxation, but was a realignment of some revenues and expenses. Because the material amount of the changes in some of the budget line items were over 10% there would be a required hearing on the amendment at the next meeting prior to the budget adoption she explained.

FREEHOLDER REPORTS:

- 1) FREEHOLDER GABOR: The freeholder briefly summarized the background behind two resolutions on the agenda. Resolution No. 234-16 supported the use of the Atlantic City Rescue Mission for emergency housing. There have been ongoing conversations regarding how to best help our homeless with Freeholder Thornton an integral part of those discussions she explained. He would expand on that more during his report she stated. They were looking forward to making great strides in helping the homeless in Cape May County and this resolution is part of it.

Resolution No. 236-16 authorized a Shared Services Agreement between Cumberland and Cape May Counties to retain a consultant to look at the expansion of the Workforce Development Program. This stems from long term

MINUTES OF A REGULAR MEETING HELD MARCH 8, 2016 (CONTINUED)

issues with the partnership with Atlantic County and the Atlantic Cape May County Workforce Investment Board she stated. In light of the issues and after many meetings and discussions the consultant is being retained to assist Cape May County to integrate with Cumberland/Salem Workforce Investment Board in lieu of the partnership with Atlantic County. We're very excited about the opportunities that lie ahead which will definitely improve the services provided to residents in respect to workforce training she concluded.

- 2) FREEHOLDER HAYES: The freeholder gave an overview of the Cape May County Library offerings for the month. March being the kickoff of the 1,000 Books before Kindergarten Program to help prepare children for learning in school. In addition on March 19th the second annual New Jersey Makers Day will be held statewide by libraries, schools and maker stations to encourage communities to become makers of things. Lastly, the movie, *Iron Jawed Angels*, regarding women's suffrage to vote will be shown at 3 locations within the library system in honor of Women's History Month.

She announced the following upcoming events:

On Saturday, March 12th the Board of Chosen Freeholders will be hosting a breakfast at the Greate Bay Country Club in Somers Point with Lt. Governor Guadagno speaking.

On March 19th the Cape May County Park/Zoo will hold an EggstravaganZoo Event (Easter Egg Hunt) from 10:00 a.m. to 2:00 p.m.

- 3) FREEHOLDER DESIDERIO: No report.
- 4) FREEHOLDER THORNTON: Director Thornton reported that on Friday, Freeholder Hayes was honored by Atlantic Cape Community College for her many achievements over the past 30 plus years. She was recognized for being a graduate of A.C.C.C., getting her bachelor's degree, her hard work in the Cape May County Prosecutor's Office becoming Captain of Detectives, all while raising a family at the same time. He was very impressed by her accomplishments and also by the accomplishments of the students in attendance from the Compact School. Their success rate is very good. Freeholder Hayes is one they can look up to as far as what can be attained and he was very proud to be standing with her during the ceremony he stated.

Freeholders Thornton and Gabor have been working recently with the Atlantic City Rescue Mission; discussing a number of different ideas and proposals with the goal being to use the facility as a resource. It's an outstanding facility under the direction of Dan Brown, Executive Director he stated. The services provided cannot be touched in all of South Jersey and is why the County wants to partner with them as an asset. We are working and will continue over the next few months to attempt to make headway with the State of New Jersey and regulations.

RESOLUTIONS:

INTRODUCED BY MR. DESIDERIO, SECONDED BY MS. HAYES

- 211-16 Resolution accepting Federal Fiscal Year 2015 Subgrant Award from New Jersey Department of Law and Public Safety Division of State Police Office of Emergency Management for Emergency Management Performance Grant No. FY15-EMPG-EMAA-0500 in the amount of \$55,000.00.

(This Resolution authorizes the County to accept a Subgrant Award for FY15 Emergency Management Performance Grant No. FY15-EMPG-EMAA-0500 consisting of a total amount of \$110,000.00 (\$55,000.00 Federal funds and \$55,000.00 Local InKind Matching Funds), funding to be utilized to enhance the County's ability to sustain its all-hazards emergency management capabilities.)

MINUTES OF A REGULAR MEETING HELD MARCH 8, 2016 (CONTINUED)

- 212-16 Resolution authorizing Change Order No. 1 to County Contract No. 15-177 with Buell Kratzer Powell, Ltd. for Lower Township Public Safety Building in the amount of \$58,300.00.
(This Resolution authorizes Change Order No. 01 to County Contract No. 15-177 with Buell Kratzer Powell Ltd. to provide increased technology services at the Lower Township Public Safety building in the amount of \$58,300.00.)
- 213-16 Resolution adopting a change to the existing deferred Compensation Plan.
(This Resolution authorizes an amendment to the existing Deferred Compensation Program to add Designated Roth Contributions and/or In-plan Roth Conversions.)
- 214-16 Resolution authorizing renewal with Travelers Insurance Company for various insurance coverages for 2016 in the total amount of \$1,026,583.79.
(This Resolution authorizes renewal of the 2016 Commercial Package Insurance Policy for the term of 01/01/16 through 01/01/17.)
- 215-16 Resolution authorizing renewal with American Home Assurance Company for Commercial Property Coverage in the total amount of \$344,038.73.
(This Resolution authorizes renewal of Commercial Property Insurance Policy #025031414 for the term of 01/01/16 through 01/01/17.)
- 216-16 Resolution authorizing renewal with National Union Fire Insurance Company of Pittsburgh, PA for group accident coverage in the amount of \$1,547.00.
(This Resolution authorizes renewal of coverage for Community Services (SLAP Program), Fire Hawk Program, OEM and County Volunteers Group Accident Insurance for the term of 02/01/16 through 02/01/17.)
- 217-16 Resolution authorizing execution of an agreement between the County of Cape May, the Cape May County Prosecutor and the Prosecutor's Employee Organization.
(This Resolution authorizes a labor contract with the Prosecutor's Employee Organization, covering all regular full-time clerical and stenographic employees in the Prosecutor's Office, for the period of January 1, 2014 through December 31, 2017.)
- 218-16 Resolution appointing certain County employees to their permanent position in their respective offices (Facilities & Services).
(This Resolution is appointing County employees from a New Jersey Civil Service Commission Certification which makes them permanent in their titles.)
- 219-16 Resolution applying to New Jersey Department of Law and Public Safety for Victims of Crime Act (VOCA) Grant for a total amount of \$222,563.00.
(This Resolution authorizes application to the State for a total amount of \$222,563.00 (Federal Agency \$178,050.00; County Match \$44,513.00) for the period of 1/1/16 to 12/31/16.)
- 220-16 Resolution Transferring Funds 2015 Budget.
(This Resolution authorizes the transfer of funds from one department to another department.)
- 221-16 Resolution authorizing the Board to hold a meeting excluding the public on March 8, 2016 at 6:00 p.m. or as soon thereafter as possible or as practicable.
Matters falling within attorney-client privilege and contract negotiations.
(This Resolution authorizes the Board of Chosen Freeholders to conduct a meeting excluding the public at the stated time in accordance with the Open Public Meetings Act, N.J.S.A. 10:4-1, et seq.)
- 222-16 Resolution authorizing payment to the Travelers Insurance Company for various claims in the total amount of \$48,445.34.
(This Resolution authorizes payment to the Travelers Insurance Company, Property-Casualty Department for various claims.)

MINUTES OF A REGULAR MEETING HELD MARCH 8, 2016 (CONTINUED)

- 223-16 Resolution designating officers to the Cape May County Construction Board of Appeals for 2016.
(This Resolution names Michael Morano as Chairperson, Cornelius Byrne, Jr. as Vice-Chairperson and Dale Foster as Secretary to the Cape May County Construction Board of Appeals for 2016, pursuant to state statute requiring this to be done annually.)
- 224-16 Resolution reappointing William R. Callahan a member to the Cape May County Construction Board of Appeals.
(This Resolution authorizes the reappointment of William R. Callahan as a member to the Cape May County Board of Appeals. This term shall expire December 14, 2019.)
- 225-16 Resolution authorizing the execution of a Shared Services Agreement with the City of Cape May for the project known as “Phase 3 of Lafayette Street Park”, providing for the funding of a portion of this project, in a total amount not to exceed \$1,177,000.00, with adoption of all other terms and conditions of the annexed schedules.
(This Resolution authorizes a Shared Services Agreement with the City of Cape May for funding for the above-referenced project under the Open Space Program, pursuant to N.J.S.A. 40:12-16, et seq.)
- 226-16 Resolution authorizing Modification No. 1 in the amount \$48,900.00 to the Professional Engineering Services Agreement associated with Urban Engineers, Inc. for Garden State Parkway Traffic Signal Elimination Coordination and Related Improvements.
(This Resolution increases the ceiling amount of Urban Engineers, Inc. professional services agreement.)
- 227-16 Resolution authorizing execution of an Indemnification Agreement among Ocean Drive Run Club, Inc., Cape May County Bridge Commission and County of Cape May for the annual Ocean Drive Marathon March 20, 2016.
(This Resolution grants permission for marathon participants to use County roads and to cross over the Ocean Drive bridges during the course of its event.)

Freeholders	Ayes	Nays	Abstain	Absent	Motion	Second
Mr. Desiderio	X				X	
Ms. Gabor	X					
Ms. Hayes	X					X
Mr. Morey				X		
Mr. Thornton	X					

INTRODUCED BY MS. GABOR, SECONDED BY MR. DESIDERIO

- 228-16 Resolution granting and amending various Leaves of Absence to County Employees.
(This Resolution authorizes County Employees to be placed on a Leave of Absence in accordance with the County Leave of Absence Policy and the Family Medical Leave Act (FMLA).)
- 229-16 Resolution authorizing Professional Service Agreement with Paula Straub, RN, MSN, NPC to provide Nurse Practitioner services for Department of Health in the amount of \$1,000.00.
(This Resolution authorizes a Professional Service Agreement with Paula Straub, RN, MSN, NPC to provide Nurse Practitioner services for the DoH’s Cancer Education & Early Detection Grant program for a term ending June 30, 2016.)

MINUTES OF A REGULAR MEETING HELD MARCH 8, 2016 (CONTINUED)

- 230-16 Resolution amending Resolution No. 197-16 with the Hanson Organization for appraisal of Marshallville/Yanks Farm, known as Block 12, Lot 23.01, Upper Township.
(This Resolution amends Resolution No. 197-16 correcting the amount of the appraisal authorizing the true amount of \$2,500.00.)
- 231-16 Resolution authorizing use of competitive contracting for establishment of Family Court Advocate and the development of Girl Empowerment Program with court involved females for Cape May County Department of Human Services.
(This Resolution authorizes the use of competitive contracting for the establishment of a Family Court Advocate for court involved juveniles and the development of Girl Empowerment Program with court involved females pursuant to N.J.S.A. 40A:11-4.1 et seq. and N.J.A.C. 5:34-4 et seq.)
- 232-16 Resolution authorizing Letter of Understanding with Gateway Community Action Partnership for the WIC Nutrition Program.
(This Resolution authorizes the provision of supportive services for at-risk women, infants and children, along with access to health care and nutrition education administered by the County Health Department, effective 1/1/16 through 12/31/16.)
- 233-16 Resolution authorizing Lease Agreement between Cape Regional Health Enterprises Clinical Services and the Cape May County Department of Health Family Planning Division.
(This Resolution authorizes a 1-year lease agreement for the said premises to be used for Family Planning Clinical Services once a week for 4 hour periods as described in Schedule "A".)
- 234-16 Resolution supporting the use of the Atlantic City Rescue Mission for emergency housing.
(This Resolution supports the use of the Atlantic City Rescue Mission for emergency housing.)
- 235-16 Resolution appointing certain County employees to their permanent position in their respective offices (Health Department).
(This Resolution is appointing County employees from a New Jersey Civil Service Commission Certification which makes them permanent in their titles.)
- 236-16 Resolution authorizing execution of a Shared Services Agreement between the County of Cape May and the County of Cumberland to retain a consultant regarding proposed expansion of local area workforce development partnership.
(This Resolution authorizes an SSA with Cumberland County to engage services of a consultant for review and recommendations as to potential expansion of local area workforce development partnership.)
- 237-16 Resolution authorizing settlement of claim petition with Paul Tendler, Esquire and the County of Cape May with Linda A. Coughlin on behalf of the Estate of Pauline McGann for work-related injury.
(This Resolution authorizes a Court-ordered settlement in the amount of \$5,000.00 (Section 20) to a former Crest Haven Nursing & Rehabilitation employee who filed a claim for an injury sustained while employed with the County.)
- 238-16 Resolution authorizing the use of competitive contracting for Professional General Engineering Services and Project Management Support on an As-Needed Basis.
(This Resolution is seeking a consulting firms to act as an extension of the County Engineering Office to assist in the development and oversight of capital projects.)

MINUTES OF A REGULAR MEETING HELD MARCH 8, 2016 (CONTINUED)

- 239-16 Resolution authorizing Modification No. 1 in the amount of \$5,084.64 to the construction engineering services agreement with Gibson Associates, P.A. for Hope Corson Road (CR671) Resurfacing Improvements, Phase I Township of Upper.
(This Resolution permits Gibson Associates, P.A. for additional field trip, engineering analysis and grading design.)
- 240-16 Resolution authorizing execution of Sub-Grant Agreement between New Jersey Office of Emergency Management and County for Hazard Mitigation Grant Program (CRDA#97.039) FEMA-DR-4086-NJ-586-R.
(This Resolution authorizes a Sub-Grant Agreement between New Jersey Office of Emergency Management and Cape May County. The purpose of this grant is for an infrastructure project at Cape Regional Medical Center for installation of flood door dams.)
- 241-16 Resolution authorizing Modification No. 1 in the amount of \$35,000.00 to the Professional Services Agreement with Tetra Tech, Inc. for Updating Cape May County Multi-Jurisdictional All Hazards Mitigation Plan.
(This Resolution increases the ceiling amount of Tetra Tech, Inc. professional services agreement to include a new task: Enhanced Severe Repetitive Loss property (SRL) Strategy.)
- 242-16 Resolution authorizing application for Road Opening Permit to South Jersey Gas Company for Washington Avenue (CR557) in the Borough of Woodbine.
(This Resolution authorizes South Jersey Gas Company to install a gas main on Washington Avenue (CR557) in the Borough of Woodbine. Work will be completed promptly.)
- 243-16 Resolution authorizing Change Order No. 2 in the amount of \$60, 837.62 to MSA Systems Integration, Inc. for Re-Bid Physical Security Upgrades-Phase II at Various County Facilities.
(This Change Order is the result of various revisions made during the construction in order to complete the project satisfactorily.)

Freeholders	Ayes	Nays	Abstain	Absent	Motion	Second
Mr. Desiderio	X					X
Ms. Gabor	X				X	
Ms. Hayes	X					
Mr. Morey				X		
Mr. Thornton	X					

INTRODUCED BY MS. HAYES, SECONDED BY MR. DESIDERIO

- 244-16 Resolution supplementing the 2016 Salary Resolution and approving appointments and salaries.
(This Resolution authorizes the hiring of new County employees, temporary assignment pay, salary changes or corrections, title changes and promotions of County employees when applicable.)
- 245-16 Resolution commemorating the 195th Anniversary of Greek Independence Day.
(This Resolution marks the 195th anniversary of Greek independence.)
- 246-16 Resolution reconfirming Resolution No. 210-16 adopted February 23, 2016.
(This Resolution reconfirms Resolution No. 210-16 authorizing the execution of a Historic Preservation Trust Fund Grant Agreement with the City of Ocean City for the project known as “City Hall Stabilization, Re-Pointing Bricks, City of Ocean City”, providing for a portion of the funding of this project, in a total amount not to exceed \$200,000.00, with adoption of all other terms and conditions of the annexed schedules.)

MINUTES OF A REGULAR MEETING HELD MARCH 8, 2016 (CONTINUED)

- 247-16 Resolution endorsing the establishment of Veterans Treatment Courts in the State of New Jersey to address the issue of providing Veterans involved with the Criminal Justice System with assistance regarding drug abuse and/or mental health challenges.
(This Resolution endorses the establishment of Veterans Treatment Courts in the State of New Jersey to address the issue of providing Veterans involved with the Criminal Justice System with assistance regarding drug abuse and/or mental health challenges.)
- 248-16 Resolution endorsing Senate Bill S-1209 Bucco and A-1232 Bucco and Carroll New Jersey Parental Rights and Property Tax Reduction Act.
(This Resolution endorses Senate Bill S-1209 Bucco and A-1232 Bucco and Carroll New Jersey Parental Rights and Property Tax Reduction Act.)
- 249-16 Resolution adopting a Service Animal Protocol for the Cape May County Park & Zoo.
(This Resolution authorizes the adoption of a Service Animal Protocol for the Cape May County Park & Zoo.)
- 250-16 Resolution authorizing the submission of joint application by the Ocean City School District and the County of Cape May to the State of New Jersey, Department of Environmental Protection for necessary environmental permits for project known as “Ocean City High School Crew Facility”.
(This Resolution authorizes application to NJDEP for proposed project involving the installation of a public pier and dock that will be used by the Ocean City High School crew team within County-owned right-of-way on Roosevelt Boulevard near Crook Horn Creek.)
- 251-16 Resolution authorizing Change Order No. 1 in the amount of \$19,357.25 to South State, Inc. for 2015 Road Repairs on Various County Roads.
(This Resolution authorizes a change order for additional excavation required.)
- 252-16 Resolution amending Resolution 896-15 authorizing reimbursement to Palmer House Restaurant, Inc. for Remediation of Underground Storage Tanks located along County right-of-ways located at 34th Street and West Avenue, Ocean City, New Jersey.
(This Resolution modifies Resolution No. 896-15 authorizing reimbursement for remediation of Underground Storage Tanks.)
- 253-16 Resolution authorizing an Indemnification Agreement with Somerset Wheelmen to conduct Bicycle Time Trials on Court House-South Dennis Road (CR657) on April 10, 2016.
(This Resolution grants permission for an organization to conduct USA Cycling-sanctioned time trials on a County road.)
- 254-16 Resolution authorizing application for Road Opening Permit to South Jersey Gas Company for New Jersey Avenue (CR621), Borough of Wildwood Crest.
(This Resolution authorizes South Jersey Gas Company for a gas main renewal on New Jersey Avenue (CR621) in the Borough of Wildwood Crest. Work will be completed promptly.)
- 255-16 Resolution authorizing Change Order No. 2-Final in the amount of <\$82,717.12>, accepting the work & closing the contract of South State, Inc. for Landis Avenue (CR619) Resurfacing Improvements from 54th Street to 63rd Street, City of Sea Isle City.
(This Resolution authorizes a final change order, accepts the work and closes the contract.)

Freeholders	Ayes	Nays	Abstain	Absent	Motion	Second
Mr. Desiderio	X					X
Ms. Gabor	X					
Ms. Hayes	X				X	
Mr. Morey				X		
Mr. Thornton	X					

Public Hearing on the 2016 Budget

Director Thornton stated this is the date, time and place for the public hearing on the 2016 Cape May County Budget.

Clerk of the Board, Elizabeth Bozzelli stated she had proof of publication for 2016 Budget.

Director Thornton stated the public hearing is now open and asked for public comment on the 2016 County Budget. Seeing no hands he asked for a motion to close the public hearing.

Freeholders	Ayes	Nays	Abstain	Absent	Motion	Second
Mr. Desiderio	X				X	
Ms. Gabor	X					
Ms. Hayes	X					X
Mr. Morey				X		
Mr. Thornton	X					

INTRODUCED BY MS. HAYES, SECONDED BY MS. GABOR

256-16 Resolution to amend the approved 2016 County Budget.

(A Hearing on this Budget Amendment will be held at the Freeholder’s Meeting on March 22, 2016, at 4:30PM at which time and place objections to said Amendment for the year 2016 may be presented by taxpayers or other interested persons. Copies of the Amendment are available at the Office of the Board of Chosen Freeholders at the County Building at 4 Moore Road, Cape May Court House, New Jersey (609) 465-1065 during the hours of 9:00AM to 4:00PM.)

Freeholders	Ayes	Nays	Abstain	Absent	Motion	Second
Mr. Desiderio	X					
Ms. Gabor	X					X
Ms. Hayes	X				X	
Mr. Morey				X		
Mr. Thornton	X					

MOTION TO PAY BILLS: FH Desiderio moved/FH Hayes seconded

General Fund	2,865,905.40
Grant Fund	71,207.44
Tax Appeal Trust	13,948.93
Crest Haven Trust	288.38
Motor Vehicle Trust	125,929.40
Health Trust	3,500.00
CMC Zoo Trust	60,000.00
Workers Compensation	28,806.04
Open Space Dedicated Fund	781,381.32
Self-Insurance Trust	2,385,306.97
Accumulated Absences	38,790.02
Prosecutor Forfeited Fnd	1,761.20
CMC Spay/Neuter Program	1,048.82
Animal Shelter Donations	34,579.66
Capital Improvements	1,362,311.50
Social Services Auth Bill List, 2/22/16 to 3/8/16	5,249.00

Freeholders	Ayes	Nays	Abstain	Absent	Motion	Second
Mr. Desiderio	X				X	
Ms. Gabor	X					
Ms. Hayes	X					X
Mr. Morey				X		
Mr. Thornton	X					

MINUTES OF A REGULAR MEETING HELD MARCH 8, 2016 (CONTINUED)

PUBLIC COMMENTS: Alana Kurtz, Virginia Fiedler, Elizabeth Christopher, Matthew Christopher, and Johnathon Ferguson, former Cape Educational Compact School students spoke in support of the school continuing to operate amongst rumors of possible closing and becoming part of the Special Services School in the near future. They described how the program personally helped each of them. Noel Mascio, Kurtz’ mother offered positive comments about the school and its’ merits in her daughter’s case and others.

Director Thornton stated the Board was unaware of this issue and asked Clerk of the Board, Elizabeth Bozzelli to reach out to the Superintendent of Schools for information.

ADJOURN: 7:55 P.M. FH Desiderio moved/FH Hayes seconded.

Freeholders	Ayes	Nays	Abstain	Absent	Motion	Second
Mr. Desiderio	X				X	
Ms. Gabor	X					
Ms. Hayes	X					X
Mr. Morey				X		
Mr. Thornton	X					

APPROVED

ATTEST:

DIRECTOR

CLERK OF THE BOARD